

**Georgia Partnership for Excellence in Education**  
Job Description  
**Strategic Partnership Coordinator**

The Georgia Partnership for Excellence in Education is looking for an exceptional, highly motivated individual who is passionate about improving public education. As the Partnership's exposure and presence increases at a state policy-making level, we have acknowledged for some time that we also need to strengthen our presence in and ability to impact school improvements/student achievement at the local level. We know that the lion's share of the work that improves the chances for success for our students and education policy implementation occurs at the local level.

We have long seen the need for an "on the ground" professional who can help communities, especially those in low income areas that struggle the most, be strategic with their education improvement efforts. That ideal individual would direct their efforts toward liaising with the Georgia Partnership's multiple partners to help lead communities in assessing their strengths and specific education needs and "connect the dots" of varying improvement efforts, so that the lives of students – from their well-being to their education to their career choices – are impacted positively.

Are you that person? Would you like to make a meaningful contribution to Georgia's students reaching their potential to succeed in school and in life? Can you think strategically about how to connect the multi efforts taking place in communities in some of our highest needs parts of the state? Can you manage multiple projects and tasks simultaneously? If so, you may have a future with the Georgia Partnership, a one of a kind, dynamic, small team-oriented organization that is making a bold impact on education policy and practice.

**THE POSITION**

The Strategic Partnership Coordinator is a newly funded position which offers the opportunity for our new team member to engage with multiple education and community partners primarily at the local and school district level but also at the state level to help communities connect and coordinate resources, supports and relationships to reach their education goals and increase the likelihood of their students being college and career ready.

**THE ORGANIZATION**

The Georgia Partnership for Excellence in Education is a nonprofit, non-partisan organization that works diligently to improve student achievement and workforce development in Georgia. In achieving this we 1) convene business, education, civic and government leaders, 2) utilize and disseminate credible research, and 3) advocate for best policies and practices, with the goal of ensuring all Georgia students succeed throughout the education pipeline.

**RESPONSIBILITIES**

The Strategic Partnership Coordinator will engage in the following:

**Connecting and Collaborating**

- Develop and manage diverse, collaborative relationships with a broad base of constituents in targeted communities and at the state level for the purpose of achieving collective impact in education improvement.
- Conduct outreach and connect stakeholders to solve issues, communicate needs and create synergy for connecting the dots in the birth to work pipeline in a way that benefits all students.

- Champion Partnership resources, initiatives, and partnerships/relationships as a means to benefit student outcomes.

### **Community Engagement and Outreach**

- Collect, evaluate and present local/regional data which can paint an accurate picture of the chances of students at the school district level succeeding in school and in life.
- Engage local communities in assessing and prioritizing local needs for building a strong birth to work pipeline, assist in creating a plan and outlining action steps to improve college and career readiness of students.
- Assist in organizing community convenings as needed to build relationships, gather community input, and to inform the broader community about key education initiatives.
- Deliver presentations and facilitate dialogue for community strategic planning.
- Assist in the identification of resources and supports that will enhance the effective implementation of community strategic plans.
- Manage a small grant initiative designed to involve the business community, particularly in underserved geographic areas of Georgia, in increasing the number of students with access to post secondary education.
- Develop and implement a solid plan for the engagement of the Partnership Council in the Partnership's key initiatives and identified local education improvement efforts.

### **QUALIFICATIONS AND QUALITIES**

1. Baccalaureate degree necessary
2. Community planning and/or development experience preferred
3. Demonstrated ability to build strong relationships with diverse stakeholders and communities
4. Ability to write and speak clearly and persuasively, including speaking in small and large group settings
5. Experience with and sensitivity to multicultural environments
6. A self-starter with an entrepreneurial spirit; one who can work independently to achieve goals after receiving broad direction
7. Willingness to work as member of and contribute to a small team in a dynamic, learning environment
8. Ability and willingness to travel statewide as necessary
9. Knowledge of the key players and issues impacting the educational landscape
10. Proven track record and ability to organize, plan and execute multiple streams of work, meet deadlines and maintain timely follow up

### **PROCESS FOR APPLYING**

Send cover letter and resume to [jobs@gpee.org](mailto:jobs@gpee.org).

Compensation based on experience. Health and dental insurance packages are offered. The Georgia Partnership for Excellence in Education is an Equal Opportunity Employer and nothing in the job posting or description should be construed as an offer or guarantee of employment.